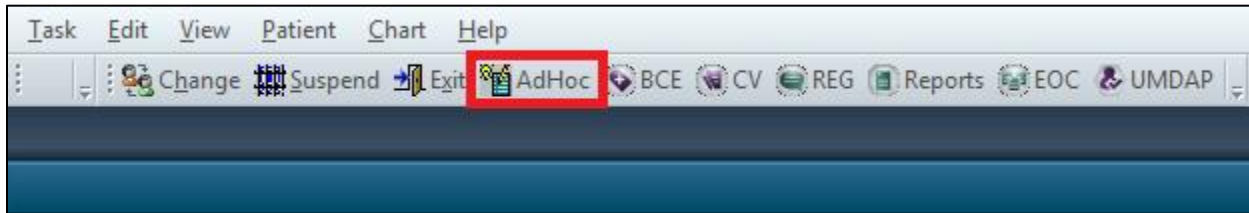


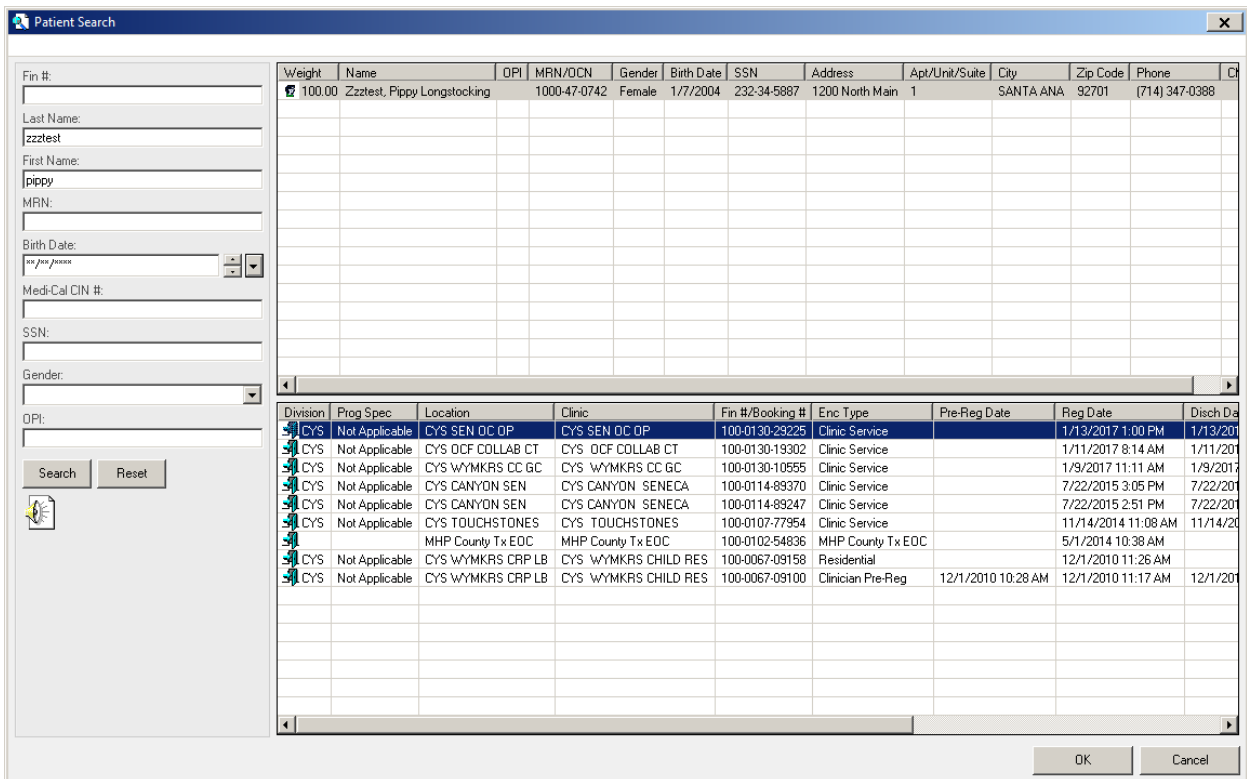
CANS IRIS Entry Quick Guide – Contract programs

This is designed to provide a walkthrough for entering the CANS form into IRIS at Contract programs. If there are additional questions or concerns about the use of IRIS, please call the **BHS Front Office Coordination Team** at 714-834-6007, or e-mail at bhsirisfrontofficesupport@ochca.com.

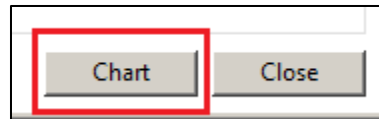
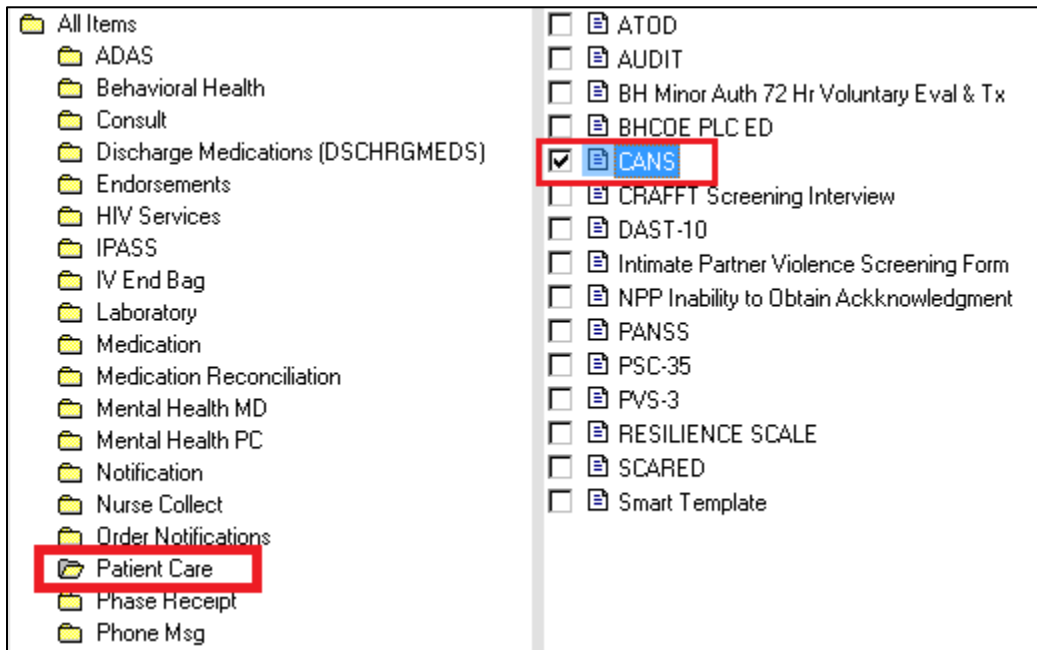
1. Log onto IRIS and the **PowerChart** program
2. Click on **AdHoc**, as shown



3. Enter a client's **MRN** and/or **FIN**, and select the FIN you want to use for charting the CANS.



4. In AdHoc, choose **Patient Care**, then **CANS**, and select **Chart** to open the form.



5. Verify that your correct **FIN** and **Facility** appears in the Encounter Smart Template, and adjust the **Performed on** date to the date the clinical staff completed the CANS.

Encounter Smart Template

FIN: 100013029225
Facility: CYS SEN OC OP

*Performed on: 02/13/2019 1159

6. Choose your program's **Facility** in the drop-down, and complete the rest of the Administration tab.
 - a. Note the question at the bottom – **I am certified to Administer the CANS**
 - i. Selecting this will open the rest of the form for completion

Only providers who are certified can administer this measure. If you are unsure please contact your supervisor before completing this form.

I am certified to Administer the CANS

7. Enter the CANS data
 - a. **Caregivers:** enter the name of the Caregiver(s). Note that this box is not required.
 - b. **Assessor:** enter the name of the clinician who administered the CANS
 - c. **Form Status:** select what the clinician indicated on the form

Caregiver(s): Assessor:

Form Status: Initial Reassessment Discharge Administrative Close Urgent

- d. For each domain, there is a **Smart Template** to the right
 - i. This indicates the date, provider, and scores of the last CANS entered into IRIS (if applicable)

CHILD BEHAVIORAL / EMOTIONAL NEEDS				
0 = no evidence				
1 = history or suspicion; monitor				
2 = interferes with functioning; action needed				
3 = disabling, dangerous; immediate or intensive action needed				
	0	1	2	3
*1. Psychosis (Thought Disorder)				
*2. Impulsivity/Hyperactivity				
*3. Depression				
*4. Anxiety				
*5. Oppositional				
*6. Conduct				
*7. Anger Control				
*8. Substance Use				
*9. Adjustment to Trauma				

8. Note the last question at the bottom – **Youth has no known caregiver. Skip Caregiver Resources and Needs Domain.**
 - a. If the clinician left this question blank, and entered data for questions 41a through 50a, choose **No** and continue with the last ten questions

Youth has no known caregiver. Skip Caregiver Resources and Needs Domain.

Youth has no known caregiver. Skip Caregiver Resources and Needs Domain

Yes No

- b. However, if the clinician indicated that there is no caregiver involved in the client’s case, then choose **Yes** for this question



9. Once these questions have been completed, select the **Return Arrow**, as shown, to return to the main portion of the CANS, and then **Sign**.



10. File the paper CANS in the client’s chart.