

The Judges' Reimbursement Account will reimburse for deductibles and co-payments of any PERS eligible medical plan expenses for the participant or the participant's dependent that are not paid by the PERS plan.

### Getting Reimbursed

Once you've sent your required items, Smart-Choice Accounts will process your claim within five business days. If we have your email address, we'll notify you when your items have been received. You can review your claims status on your benefits website or the mobile app.

### Documentation You'll Need to Provide

You must provide proper supporting documentation so your claim can be approved. An Explanation of Benefits (EOB) statement from your health plan is required for reimbursement. Other documentation can include copies of receipts.

An itemized receipt must include:

- Date of service
- Name of service provider, supplier, or pharmacy
- Name of patient (not required for health care supplies)
- Identification of drug or product, or description of service
- Amount paid

#### We are here to help!

If you have any questions regarding submitting your claim please call: 1-833-476-2347

If you've lost a receipt, contact your doctor or pharmacy to request a copy or call your health plan for an EOB. If you don't provide the necessary information, the processing of your claim may be delayed.

### Submitting Claims and Receipts

#### IMPORTANT NOTE: Prescription

An itemized receipt is always required. If the receipt is handwritten, it must include the service provider's signature. For prescription drugs, remember to submit the receipt attached to the prescription, instead of the cash register receipt. Any over the counter expenses without a prescription from a doctor must be paid through your HCRA.



#### Online

- Your Benefits Website
- Smart-Choice Mobile App  
(available in app stores at no cost, if your employer offers this feature)



#### Fax

1.855.673.6719

If faxing, do not include a cover letter and please place this form before any itemized receipts.



#### Mail

Alight Smart-Choice Accounts  
P.O. Box 660114  
Dallas, TX 75266-0114

