

SUMMARY ACTION MINUTES

SPECIAL MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL

Wednesday, March 11, 2020, 3:30 P.M.

PROBATION DEPARTMENT
Training Room 5
1001 S. Grand Ave.
Santa Ana, California

STEVE SENTMAN, Chair
Probation

DEBRA BAETZ
Social Services Agency

KELLI BELTRAN
Juvenile Court Representative

HETHER BENJAMIN
Community Based Organization Rep.

JARED DAHL
Sheriff-Coroner

TOM DARÉ
Local Law Enforcement

ANDREW DO
Orange County Board of Supervisors

JEFFREY NAGEL
Health Care Agency, Mental Health

MEGHAN MEDLIN
At Large Community Representative

NAZLY RESTREPO
Community Based Drug & Alcohol Rep.

TODD SPITZER
District Attorney

DARREN THOMPSON
Public Defender

VACANT
Education Representative

VACANT
Business Representative

ATTENDANCE: Members Beltran, Benjamin, Dahl, Spitzer, Allison (Alternate for DaRé) and Prieto (Alternate for Sentman)

EXCUSED: Members Baetz, DaRé, Do, Nagel, Medlin, Restrepo, Sentman and Thompson

CLERK OF THE COUNCIL: Jamie Ross & Dora Guillen, Deputy Clerks

NO MEETING HELD DUE TO LACK OF A QUORUM

ADMINISTRATIVE MATTERS: (Items 1 - 4)

1. Welcome and Introductions

SUMMARY ACTION MINUTES

2. Discussion and approval of amendment to FY 2019-20 Juvenile Justice Crime Preventions Act (JJCPA) funding to add budget allocation for administrative cost and allow for adjustments between approved programs to maximize funding
3. Discussion and approval of FY 2020-21 proposed JJCPA funding allocation and allow for adjustments between programs to maximize funding
4. Discussion of revised bylaws

PUBLIC & COUNCIL COMMENTS:

PUBLIC COMMENTS: None

COUNCIL COMMENTS: None

ADJOURNED: 3:45 P.M.

*** KEY ***

Left Margin Notes

1 Debra Baetz	A = Abstained
2 Kelli Beltran	X = Excused
3 Hether Benjamin	
4 Jared Dahl	
5 Tom DaRé	
6 Andrew Do	
7 Jeff Nagel	
8 Meghan Medlin	N = No
9 Nazly Restrepo	C.O. = Council Order
10 Steve Sentman	
11 Todd Spitzer	
12 Darren Thompson	
13 William Allison (Alternate)	
14 Bryan Prieto (Alternate)	

(1st number = Moved by; 2nd number = Seconded by)

/s/

BRYAN PRIETO
Acting Chair

/s/

Jamie Ross, Deputy
Clerk of the Council

**Juvenile Justice Crime Prevention Act (JJCPA)
FY 2020-21 CEO Recommended Budget for Discussion and Approval**

	Budget		Dept Requested	CEO Recommended Budget
	FY 2019-20	FY 2019-20 Modified	FY 2020-21	FY 2020-21
Total Carryover Funds from Prior Year	4,823,703	4,823,703	4,149,671	4,149,671
Anticipated Allocation for FY 2020-21	13,663,657	13,663,657	14,270,409	14,270,409
Total Funds Available	18,487,360	18,487,360	18,420,079	18,420,079
Programs Approved for Funding:				
Substance Use Disorder	5,241,510	5,241,510	6,368,468	5,474,595
Juvenile Recovery Court	743,092	743,092	844,238	844,238
Decentralized Intake/Sheriff's Prevention	372,077	372,077	372,985	372,985
Truancy Response	876,033	876,033	919,967	919,967
School Mobile Assessment & Response Team - South	1,098,996	1,098,996	1,143,210	1,143,210
School Mobile Assessment & Response Team - North*** (pilot - 12 months)	823,731	823,731	1,581,422	1,647,462
Youth Reporting Centers	4,486,432	4,486,432	4,880,236	4,880,236
Active Recidivism Reduction Initiative via Engagement (ARRIVE)	500,000	500,000	500,000	500,000
School Threat Assessment Team Training*	127,500	127,500	63,750	63,750
Administrative Costs (0.5%)**		68,318	71,352	71,352
Total Funding Approved for Programs for FY 2019-20	14,269,371	14,337,689	16,745,628	15,917,795
Future Obligations Approved by Committee				
School Mobile Assessment & Response Team - North (pilot - 6 months)	2,471,118	2,471,118	823,731	823,731
Anticipated Balance of Funds Available	1,746,871	1,678,553	850,720	1,678,553

* Indicates one-time funding request.

** Administrative Costs includes administrative support services provided by CEO Budget and Clerk of the Board. Government Codes 30062(c)(1) and 30062(d)(2).

*** HCA in-kind services for SMART FY 2019-20 projected cost is \$125,895 for 1 Behavioral Health Clinician II and FY 2020-21 budget is \$277,175 for 2 Behavioral Health Clinician II.

Juvenile Justice Crime Prevention Act (JJCPA)
 FY 2020-21 CEO Recommended Budget for Discussion and Approval

	FY 2019-20	FY 2020-21	FY 2020-21
PROGRAM	Modified Budget	Dept Requested	CEO Recommended Budget
Substance Use Disorder			
Probation	\$ 4,736,410	\$ 5,858,468	\$ 4,964,595
Health Care Agency	505,000	510,000	510,000
Clerk of the Board	100		
Total Substance Use Disorder	5,241,510	6,368,468	5,474,595
Juvenile Recovery Court			
Probation	252,130	346,477	346,477
Health Care Agency	360,000	360,000	360,000
Public Defender	50,000	50,000	50,000
District Attorney	80,912	87,761	87,761
Clerk of the Board	50		
Total Juvenile Recovery Court	743,092	844,238	844,238
Decentralized Intake/Sheriff's Prevention			
Probation	21,322	22,280	22,280
Orange County Sheriff's Department	350,705	350,705	350,705
Clerk of the Board	50		
Total Decentralized Intake/Sheriff's Prevention	372,077	372,985	372,985
Truancy Response			
Probation	398,132	440,670	440,670
Public Defender	175,000	175,000	175,000
District Attorney	302,851	304,297	304,297
Clerk of the Board	50		
Total Truancy Response	876,033	919,967	919,967
School Mobile Assessment & Response Team (South)			
Probation	8,159	10,139	10,139
Orange County Sheriff's Department	1,090,812	1,133,071	1,133,071
Clerk of the Board	25		
Total School Mobile Assessment & Response Team	1,098,996	1,143,210	1,143,210
School Mobile Assessment & Response Team (North)			
Probation	72,203	82,342	85,781
Orange County Sheriff's Department	622,311	1,244,622	1,296,597
District Attorney	129,192	254,458	265,084
Clerk of the Board	25		
Total School Mobile Assessment & Response Team	823,731	1,581,422	1,647,462
Youth Reporting Centers			
Probation	4,186,332	4,533,233	4,533,233
Health Care Agency	300,000	347,003	347,003
Clerk of the Board	100		
Total Youth Reporting Centers	4,486,432	4,880,236	4,880,236
Active Recidivism Reduction Initiative via Engagement (ARRIVE)			
Probation	500,000	500,000	500,000
Total ARRIVE	500,000	500,000	500,000
School Threat Assessment Team Training			
Orange County Sheriff's Department	127,500	63,750	63,750
Total School Threat Assessment Team	127,500	63,750	63,750
Administrative Cost (0.5%)*	68,318	71,352	71,352
Total JJCPA Program Expenses	\$ 14,337,689	\$ 16,745,628	\$ 15,917,795

	FY 2019-20	FY 2020-21	FY 2020-21
PROGRAM	Modified Budget	Dept Requested	CEO Recommended Budget
Probation	10,174,688	11,793,609	10,903,175
Orange County Sheriff's Department	2,191,328	2,792,148	2,844,123
Health Care Agency	1,165,000	1,217,003	1,217,003
Public Defender	225,000	225,000	225,000
District Attorney	512,955	646,516	657,142
Clerk of the Board	400	-	-
Administrative Cost (0.5%)*	68,318	71,352	71,352
Total Juvenile Recovery Court	14,337,689	16,745,628	15,917,795

* Administrative Costs includes administrative support services provided by CEO Budget and Clerk of the Board. GC 30062(c)(1) and 30062(d)(2).

**BY-LAWS
OF THE ORANGE COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL**

ARTICLE I

NAME

The name of this organization shall be THE ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL.

ARTICLE II

AUTHORITY

The organization is authorized by Welfare and Institutions Code Section 749.22 and Orange County Board of Supervisors' Resolution No. 96-830 dated December 3, 1996.

ARTICLE III

PURPOSE

The purpose of the Orange County Juvenile Justice Coordinating Council shall be to:

1. Develop and implement a continuation of county-based responses to juvenile crime and to set priorities for the uses of grant funds.
2. Develop a comprehensive multi-agency plan that identifies resources and strategies for providing an effective continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, including strategies to develop and implement local out-of-home placement options for the offender.

ARTICLE IV

DUTIES

The Council shall have the following duties:

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan to develop a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, in accordance with Welfare and Institutions Code Section 749.22 and Government Code Section 30061.
2. Serve as the Local Juvenile Crime Enforcement Coalition in accordance with Title 28 Code of Federal Regulations – Chapter 1, Part 31, Section 31.502, for the purpose of securing Federal Juvenile Accountability Incentive Block Grant funding for the County of Orange.

ARTICLE V

MEMBERSHIP

1. Along with the Chief Probation Officer who shall serve as Chairperson, voting members shall include a representative from the following:
 - The District Attorney's Office,
 - The Sheriff-Coroner ~~Department's Office~~,
 - The Public Defender's Office,
 - The Board of Supervisors,
 - The Social Services Agency,
 - The Health Care Agency,
 - A community-based drug and alcohol program₁,
 - A city police department₁,
 - The County Department of Education or a school district₁,
 - An at-large community representative₁,
 - A non-profit community-based juvenile social services organization₁,
 - Juvenile Court₁,
 - A member of the business community.
2. The District Attorney's Office, the Sheriff-Coroner Department, the Public Defender's Office, the Board of Supervisors, the Social Services Agency, and the Health Care Agency shall each designate a representative from its respective office, department, board₇, or agency to serve as a member of this Council.
3. For all other member representatives indicated in Section 1 of Article V, nominations shall be made to the Chairperson, approve by the Council, and then forwarded to the Orange County Board of Supervisors for approval.
4. A member representative may resign at any given time by providing written notice to the Chairperson. The resignation shall become effective the date the notice is received or at a later time specified in the notice.
5. The District Attorney's Office, the Sheriff-Coroner Department, the Public Defender's Office, the Board of Supervisors, the Social Services Agency, or the Health Care Agency shall designate a new member representative whenever a member representative from its office, department, board or agency resigns.
6. For all other members, upon the resignation of a member representative, the process described in section three (3) of this Article shall be followed.
7. Alternate Members
 - a. Each Council member shall designate, in writing provided to the Chairperson, an alternate member to represent the member at a Council meeting in the event the Council member is unable to attend a Council meeting.
 - b. When representing a Council member at a Council meeting, the alternate shall have the same voting power as the regular Council member.

ARTICLE VI

OFFICERS

1. Officers of the Council shall be a Chairperson, and an Acting-Chairperson and such other officers as the Council may choose to elect.
2. Responsibilities of Officers:
 - a. Chairperson – In accordance with Section 749.22 of the Welfare and Institutions Code, the Chief Probation Officer shall serve as the Chairperson. The Chairperson shall supervise and direct the Council's activities, affairs and officers. The Chairperson shall preside at all Council meetings. The Chairperson shall have such other powers and duties as the Council or Bylaws may prescribe.
 - b. Acting Chairperson – In the event of the temporary absence of the Chairperson, the Chairperson's alternate member as designated pursuant to Section 7 of Article V shall be the Acting Chairperson and perform the responsibilities of the Chairperson.
3. Membership Terms

The membership term for the Chairperson shall be concurrent with his/her term as Chief Probation Officer. Member representatives of the District Attorney's Office, the Sheriff-Coroner Department, the Public Defender's Office, the Board of Supervisors, the Social Services Agency, and the Health Care Agency shall serve an indefinite term until the member representative resigns or a new member representative is designated by his or her office, department, board, or agency. All other member representatives shall serve an indefinite term until the member representative resigns or is replaced by the Board of Supervisors.

ARTICLE VII

MEETINGS AND PROCEDURES

Meetings of the Council and its committees shall be governed by the Brown Act and open~~ed~~ to ~~the~~ public as required by the Brown Act.

1. Regular Meetings

Regular meetings shall be held ~~annually~~ quarterly on the fourth Thursday of ~~the month of February~~ February, April, July, and October at 3:30 p.m. unless an alternate date and time is announced in advance. ~~The regular meeting location shall be~~ at the Orange County Probation Department ~~Office~~ training facility, located at 1001 S. Grand Avenue, ~~Training Room 5 in~~ Santa Ana, California, 92705, unless an alternate location is announced in advance.

2. Special Meetings

~~SA~~ special Meetings may be called at any time by the Chairperson, upon written request, specifying the general nature of the business proposed. An agenda and 24-hour notice must be given to the public.

3. Quorum and Voting Procedure

- a. A simple majority of the members of the council shall constitute a quorum for the transaction of business at any meeting of members.

- b. Decisions shall be reached through majority voting which is defined as a majority of the quorum members present.
- c. The Council shall use parliamentary procedures (the current edition of: Robert's Rules of Order) to conduct business.

4. Setting the Agenda

The Chairperson shall ~~place~~ approve items on the agenda ~~for council meetings~~. Anyone wishing to provide input shall request inclusion on the agenda no later than one week prior to the scheduled meeting member representative may place an item on the agenda by making a written request to the Chairperson no later than seven (7) days prior to the scheduled meeting for which the member representative wishes to include the agenda item. Nothing in this section prohibits any member of the Council from adding an agenda item with seven (7) days notice to the Chair, or the Chair's designee.

5. Public Comments

Public comments at meetings are limited to two (2) minutes for each agenda item for individuals and five (5) minutes for each agenda item for representatives of organizations. The Chairperson has the discretion ~~of to~~ extend the time based on the complexity of the issue.

ARTICLE VIII

AMENDMENTS

These ~~bylaws~~ By-laws may be adopted, amended or repealed by a majority vote of the Council ~~and shall be effective upon approval of the Board of Supervise~~ after written proposal for such action has been in the hands of the Council for thirty (30) days.